

INSTRUCTIONS FOR TEAMS TO USE THE RAMP GAMESHEET APP

The team coach or designated staff member **MUST** download the RAMP Game Sheet App (free) on their smartphones. Depending on your smartphone (Android or tablet), you must go to the Google Play store or the App Store.

The Tournament Convenor will provide you with the game sheet app codes that you need for the games that you are playing in the tournament. There is a different code for each of your games.

The team coach or designated staff member **MUST** go into the app to access the electronic game sheet prior to the start of the game (anytime before the game) to select your players and bench staff that will be participating in the game. Once this has been done, the team coach or designated member must sign the game sheet electronically.

The app works like any other app. Once downloaded, you will have to create a personal account so that you can access the app. Your account is not tied to a team or an association. It is your personal account!

The timekeeper will be entering all the stats for the game using their own access code. You as the team coach or designated staff member will not be entering any stats. You will be able to see the information once it is entered but you cannot input or change the information yourself via the app.

Please note that if your team receives a suspendable penalty, you **MUST** report it to the OWHA via email. Please send the details of the game: Game ID#, game date and team names along with the name of the player or staff who received the penalty and the type of penalty they received. This email must be sent to stats@owha.on.ca within 24 hours following the end of the game OR prior to the team's next game, whichever comes first. Failure to report a suspension issued to your team within 24 hours will result in additional suspensions being assigned to the team.

On the Rosters Tab/Page (looks like a dog paw at the top of the screen), team coach or designated individual must select the players and staff that will be participating in the game. The toggles can be used to do this. Only the HOME team can make changes to the HOME team roster and only the VISITING team can make changes to the VISITING team roster.

For further information regarding Ramp Game Sheet App, please visit www.owha.on.ca under the FAQs